



# RESIDENTIAL CAMP COUNSELOR

## JOB DESCRIPTION

<b>Job Summary</b>	The Residential Camp Counselor is responsible for assisting and participating in the following tasks: Supervision of campers, administering behavior protocol as directed, administering all medical protocol as directed, verbal and physical assistance, and completes all other tasks as directed. A primary function of this and every other job at the Kostopoulos Dream Foundation is to ensure that each member, guest and visitor receives the highest caliber of service.
<b>Supervisor</b>	Program Coordinators, Residential Camp Lead Counselor
<b>Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Act as an integral member of the residential summer camp program team</li> <li>2. Assist and participate in the following tasks: supervision of campers, administering behavior protocol as directed, administering all medical protocol as directed, verbal and physical assistance, and completes all other tasks as directed</li> <li>3. Assist Residential Lead Counselor in implementing assigned programs</li> <li>4. Complete and submit all required paperwork by set deadlines</li> <li>5. Assist Residential Lead Counselor in assessing program equipment and supply needs</li> <li>6. Assist in the care, cleanliness, and security of the facility used by campers during the program</li> <li>7. Monitors safety of all aspects of the program and campers</li> <li>8. Communicates all pertinent issues affecting the programs to the Residential Lead Counselor (i.e. staff/client/parent/ transportation issues and concerns, etc.), in a timely manner</li> <li>9. Establish good rapport with families of the program campers as well as keeping them informed about concerns affecting the campers</li> <li>10. Participate in all required trainings and certifications in compliance with the organization's standards</li> <li>11. Communicate clearly, honestly and respectfully with staff, campers, parents and volunteers.</li> <li>12. Create a nurturing, positive and professional environment while promoting program policies and procedures amongst staff, volunteers and community</li> <li>13. Weekly rotation of overnight duty in camper cabins</li> </ol>
<b>Qualifications</b>	<ol style="list-style-type: none"> <li>1. Must be at least 19 years of age and have a clean criminal background check</li> <li>2. Must commit to contracted dates from May 24-August 10, 2018 and must live on-site</li> <li>3. Knowledgeable of Cognitive and Physical Disabilities, including Autism Spectrum Disorders, Down Syndrome, Developmental Delays, Spina Bifida, etc (preferred)</li> <li>4. Previous experience working with individuals with cognitive and physical disabilities (preferred)</li> <li>5. Excellent interpersonal communication skills; demonstrated history of responsibility, dependability, and maturity; ability to be flexible, creative and adaptable to situations</li> <li>6. Demonstrated history of responsibility, dependability, and maturity</li> <li>7. Current First Aid/CPR certification</li> <li>8. Ability to consistently lift, carry and load adaptive and other sports equipment that may weigh 50 or more pounds, and sustain physical activity for a minimum of 20 consecutive minutes</li> <li>9. Commitment to a positive, fun and team-oriented working environment</li> <li>10. Ability to be flexible, creative and adaptable to situations</li> </ol>
<b>Salary</b>	\$300/week stipend, contingent upon completion of scheduled daily hours
<b>Status</b>	Seasonal
<b>Hours</b>	50+ Hours per week; weekend, evening, overnight and holiday work required as needed
<b>Benefits</b>	Room and board; Breakfast, Lunch, and Dinner M-F (\$300/week value)