



SUMMER DAY CAMP COUNSELOR

JOB DESCRIPTION

Job Summary	<p>The Summer Day Camp Counselor is responsible for assisting and participating in the following tasks: supervision of participants, participation in summer camp program, administering behavior protocol as directed, administering all medical protocol as directed, verbal & physical assistance, & complete all other tasks as directed. A primary function of this & every other job at the Kostopulos Dream Foundation is to ensure that each member, guest & visitor receives the highest caliber of service.</p>
Supervisor	<p>Summer Day Camp Group Leader</p>
Responsibilities	<ol style="list-style-type: none"> 1. Act as an integral member of the residential summer camp program team. 2. Responsible for the following tasks: supervision of participants, administering behavior protocol as directed, participation in summer camp program, administering all medical protocol as directed, verbal & physical assistance, & completes all other tasks as directed. 3. Responsible for implementing assigned programs. 4. Responsible for the supervision of 3-4 assigned campers per week. 5. Responsible for assisting assigned campers in ADL's (activities of daily living) such as: feeding, changing, personal hygiene, and more. 6. Responsible for completing and submitting all required paperwork by set deadlines. 7. Responsible for assessing all program equipment and supply needs, and reporting to the Summer Day Camp Group Leader. 8. Responsible for the care, cleanliness, and security of the facility used by campers during the program. 9. Responsible for the safety of all aspects of the program and campers. 10. Communicates all pertinent issues affecting the programs to Summer Day Camp Group Leader (i.e. staff/client/parent/ transportation issues & concerns, etc), in a timely manner, and addressing them as appropriate. 11. Establish good rapport with families of the program participants as well as keeps them informed about concerns affecting the camper. 12. Participate in all required trainings and certifications in compliance with the organization's standards. 13. Communicate clearly, honestly and respectfully with staff, participants, parents and volunteers. 14. Create a nurturing, positive and professional environment while promoting program policies and procedures amongst staff, volunteers and community.
Qualifications	<ol style="list-style-type: none"> 1. Must be at least 20 years of age and have a clean criminal background check. 2. Knowledgeable of Cognitive & Physical Disabilities, including autism spectrum disorders, Down syndrome, developmental delays, spina bifida, etc. (preferred) 3. Previous experience working with individuals with cognitive and physical disabilities preferred. 4. Excellent interpersonal communication skills 5. Demonstrated history of responsibility, dependability, and maturity 6. Current First Aid/CPR certification 7. Ability to be flexible, creative and adaptable to situations 8. Ability to consistently lift, carry and load adaptive and other sports equipment that may weigh 50 or more pounds, and sustain physical activity for 20 consecutive minutes.

	9. Must be able to commit to contracted dates from May – August. 10. Commitment to a positive, fun and team-oriented working environment
Salary	\$300/week stipend, contingent upon completion of scheduled daily hours
Status	Seasonal
Hours	40+ Hours per week; weekend, evening, overnight and holiday work required, EOE
Benefits	Lunch M-F