



PARTNER CAMP COUNSELOR

JOB DESCRIPTION

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| Job Summary | The Partner Camp Counselor is responsible for assisting and participating in the following tasks: Supervision of campers, administering behavior protocol as directed, administering all medical protocol as directed, verbal and physical assistance, and complete all other tasks as directed. A primary function of this and every other job at the Kostopoulos Dream Foundation is to ensure that each member, guest and visitor receives the highest caliber of service. |
| Supervisor | Program Coordinators, Partner Camp Lead Counselor |
| Responsibilities | <ol style="list-style-type: none"> 1. Act as an integral member of the summer camp program team 2. Assist and participate in the following tasks: Supervision of campers, administering behavior protocol as directed, administering all medical protocol as directed, verbal and physical assistance, and complete all other tasks as directed 3. Assist Partner Camp Lead Counselor in implementing assigned programs 4. Complete and submit all required paperwork by set deadlines 5. Assist Partner Camp Lead Counselor in assessing program equipment and supply needs 6. Assist in the care, cleanliness, and security of the facility used by campers during the program. 7. Monitors safety of all aspects of the program and campers 8. Communicates all pertinent issues affecting the programs to Partner Camp Lead Counselor (i.e. staff/client/parent/ transportation issues and concerns, etc.), in a timely manner 9. Establish good rapport with families of the program campers as well as keeping them informed about concerns affecting the campers 10. Participate in all required trainings and certifications in compliance with the organization's standards 11. Communicate clearly, honestly and respectfully with staff, campers, parents and volunteers 12. Create a nurturing, positive and professional environment while promoting program policies and procedures amongst staff, volunteers and community |
| Qualifications | <ol style="list-style-type: none"> 1. Must be at least 21 years of age and have a clean criminal background check 2. Must be able to commit to contracted dates from May 24-August 10, 2018 (June 4-8 Partner Camp is not in session) 3. Must live off-site and commute each day, room and board will not be provided 4. Must have a valid driver's license, a good driving record, experience driving a 15 passenger van is (preferred) 5. Excellent interpersonal communication skills; demonstrated history of responsibility, dependability, and maturity; ability to be flexible, creative and adaptable to situations 6. Demonstrated history of responsibility, dependability, and maturity 7. Current First Aid/CPR certification 8. Ability to consistently lift, carry and load sports equipment that may weigh 50 or more pounds, and sustain physical activity for a minimum of 20 consecutive minutes 9. Commitment to a positive, fun and team-oriented working environment 10. Ability to be flexible, creative and adaptable to situations |
| Salary | \$300/week stipend, contingent upon completion of scheduled daily hours. |
| Status | Seasonal |
| Hours | 40+ Hours per week; weekend, evening, overnight and holiday work required as needed |
| Benefits | Lunch M-F |

