



TRIP CAMP COUNSELOR

JOB DESCRIPTION

Job Summary	The Trip Camp Counselor is responsible for assisting and participating in the following tasks: Supervision of campers, administering behavior protocol as directed, administering all medical protocol as directed, verbal and physical assistance, and completes all other tasks as directed. A primary function of this and every other job at the Kostopulos Dream Foundation is to ensure that each member, guest and visitor receives the highest caliber of service.
Supervisor	Program Coordinators, Trip Camp Lead Counselor
Responsibilities	<ol style="list-style-type: none"> 1. Act as an integral member of the residential summer camp program team 2. Assist and participate in the following tasks: supervision of campers, administering behavior protocol as directed, administering all medical protocol as directed, verbal and physical assistance, and completes all other tasks as directed. Ensuring safety of campers while on travel trip 3. Assist Travel Trip Lead Counselor in implementing assigned programs 4. Complete and submit all required paperwork by set deadlines 5. Assist Travel Trip Lead Counselor in assessing program equipment and supply needs. Helping prepare items for departure on Monday and cleaning supplies on Friday 6. Assist in the care, cleanliness, and security of the facility used by campers during the program. 7. Monitors safety of all aspects of the program and campers 8. Communicates all pertinent issues affecting the programs to Travel Trip Lead Counselor (i.e. staff/client/parent/ transportation issues and concerns, etc.), in a timely manner 9. Establish good rapport with families of the program campers as well as keeping them informed about concerns affecting the campers 10. Participate in all required trainings and certifications in compliance with the organization's standards 11. Communicate clearly, honestly and respectfully with staff, campers, parents and volunteers 12. Create a nurturing, positive and professional environment while promoting program policies and procedures amongst staff, volunteers and community 13. Overnight duties are required
Qualifications	<ol style="list-style-type: none"> 1. Must be at least 21 years of age and have a clean criminal background check 2. Must be able to commit to contracted dates from May 24-August 10, 2018 and must live on-site (except while on trip camp) 3. Knowledgeable of Cognitive and Physical Disabilities, including Autism Spectrum Disorders, Down Syndrome, Developmental Delays, Spina Bifida, etc. (preferred) 4. Previous experience working with individuals with cognitive and physical disabilities (preferred) 5. Excellent interpersonal communication skills; demonstrated history of responsibility, dependability, and maturity; ability to be flexible, creative and adaptable to situations 6. Demonstrated history of responsibility, dependability, and maturity 7. Current First Aid/CPR certification 8. Ability to consistently lift, carry and load adaptive and other sports equipment that may weigh 50 or more pounds, and sustain physical activity for a minimum of 20 consecutive minutes 9. Commitment to a positive, fun and team-oriented working environment 10. Ability to be flexible, creative and adaptable to situations 11. Must have prior camping or trip experience (outdoor cooking experience preferred)
Salary	\$300/week stipend, contingent upon completion of scheduled daily hours
Status	Seasonal

Hours	50+ Hours per week; weekend, evening, overnight and holiday work required as needed
Benefits	Room and board, Breakfast, Lunch, and Dinner M-F (\$300/week value).